

## Marshall University Joan C. Edwards School of Medicine Rural Health Service Program

### General

- 1.1. Scope. Policy and procedure regarding the establishment and operation of a Rural Health Service Program.
- 1.2. Authority. Rural Health Initiative grant from the Higher Education Policy Commission
- 1.3. Effective Date. – August 9, 2022

### Purpose.

- 2.1. The purpose of this program is to provide an incentive for medical students at the Marshall University Joan C. Edwards School of Medicine (hereinafter referred to as the JCESOM) to complete their training and provide primary care in rural and underserved areas of West Virginia.
- 2.2. Financial incentives shall be provided to third and/or fourth year medical students who have been selected for the program (hereinafter referred to as Participants) at the JCESOM in the amount of \$25,000 per year in exchange for a commitment to serve the same number of years upon graduation from residency in a rural underserved area of West Virginia as defined herein. Should the Participant not comply with the service commitment, they will be expected to repay in full or in part the amount of the financial incentive.

### Definitions

- 3.1 **Placements.** Upon completing training, Participants must practice at an approved site which is defined for purposes of this document as:
  - an out-patient primary care site or a residential care facility for older adults such as a nursing home located within the blue shaded area of the map and county list represented in attached Rural Health Service Program Policy Addendum 1, or
  - a free clinic located anywhere in the state, or
  - a primary care site at a Federally Qualified Health Center, Rural Health Clinic, or Federally Qualified Health Center Look-Alike as noted in facilities list attached Rural Health Service Program Policy Addendum 1, or
  - for emergency medicine physicians, a hospital-based emergency room located within the blue shaded area of the map and county list represented in attached Rural Health Service Program Policy Addendum 1.

In addition, the site must:

1. Provide clinical coverage in a practice that provides a continuum of

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- care, including arrangements for after hours and acute care;
2. Accept Medicare, Medicaid and Children's Health Insurance Program (CHIP) assignment.

In the event that the Participant wishes to select a practice site that does not meet the program criteria, the Participant may appeal to the Rural Health Service Program Selection and Advisory Committee and ask for a waiver to allow the Participant to use that site to satisfy program requirements. Waiver requests will be considered by the Rural Health Service Program Selection and Advisory Committee on a case-by-case basis and the decision of the Committee will be final.

3.2 **Service.** Service means 12 or more consecutive months of approved service. In order to fulfill the required obligation, Participant shall provide care to patients as a physician in an approved site as defined herein in a full time or part time capacity.

### 3.3 **Full Time Practice.**

#### *3.3.1 For all specialties except obstetrics/gynecology and geriatrics:*

Full time is defined as a minimum of 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site as evidenced by the delineation of duties in the employment contract. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other work week.

#### *3.3.2 For obstetrics/ gynecology and geriatrics\**

Full time is defined as a minimum of 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site. The remaining time may be spent providing clinical services in alternative settings (e.g., hospitals, nursing homes) as directed by the approved site(s), or performing practice-related administrative activities. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek.

### 3.4 **Part time Practice**

#### *3.4.1 For all specialties except obstetrics/gynecology and geriatrics:*

Part time is defined as a minimum of 20 hours per week. The 20 hours per week may be compressed into no less than two days per week. Of the 20 hours per

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week, a majority of time must be spent providing direct patient care at the approved site as evidenced by the delineation of job duties in the employment contract. The Participant will not receive service credit for hours worked over the required 20 hours per week, and excess hours cannot be applied to any other work week.

*3.4.2 For obstetrics/gynecology and geriatrics\*:*

Part time is defined as a minimum of 20 hours per week. The 20 hours per week may be compressed into no less than two days per week. Of the 20 hours per week, a majority of the time should be spent providing direct patient care at the approved site as evidenced by the delineation of job duties in the employment contract. The remaining time may be spent providing clinical services in alternative settings (e.g., hospitals, nursing homes) as directed by the approved site(s), or performing practice-related administrative activities. The Participant will not receive service credit for hours worked over the required 20 hours per week, and excess hours cannot be applied to any other work week.

*\*Distinction is made as noted herein between OB-GYN and geriatrics specialties and all other specialties. This is due to the time needed for them to make rounds in the hospital for OB/GYN patients and in the hospital and nursing home for geriatricians.*

**3.5 Primary care definition.** Primary care for purposes of this document is defined as family medicine, general internal medicine, obstetrics/gynecology (OB/GYN), psychiatry, general surgery, pediatrics, rural emergency medicine, internal medicine/pediatrics (med-peds), and geriatrics.

**Eligibility Criteria.**

4.1. In order to be eligible for an award through the JCESOM Rural Health Service Program, applicants must meet the following minimum requirements:

- a. Be a third- or fourth-year medical student in good standing at JCESOM with a demonstrated interest in primary care and rural practice, and
- b. Be willing and able to serve immediately upon graduation from residency or end of a fellowship which immediately follows residency, and obtaining a valid license to practice medicine as a physician, in an approved site in West Virginia as defined herein, and
- c. Must sign an agreement to practice full time for up to two (2) years or half time for at least up to four (4) years as defined herein, in an approved site as defined herein, depending upon the amount of the service award.

**Application Process.**

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5.1. The applicant must apply to the JCESOM Rural Health Service Program using an application form approved by the JCESOM, and must sign an agreement regarding the program. It is the responsibility of the applicant to read and understand the terms of the agreement. If the applicant does not understand or agree with the terms of the program, they should not proceed with the application process until they have discussed it with the medical school representative for the program.

5.2. The JCESOM shall establish a deadline for applying for the JCESOM Rural Health Service Program, and a maximum amount of applicants who can be accepted each year based on available funding and other relevant criteria.

### **Selection of participants**

6.1. Service awards shall be determined by the Rural Health Service Program Selection and Advisory committee from the JCESOM for these awards. The committee shall consist of a small panel of physicians/faculty.

6.2. Applications will be processed without regard to race, color, religion, sex, national origin, age, pregnancy, ethnicity, family status, disability, genetic information, sexual orientation, gender identity, and veteran status.

6.3. In making awards, the JCESOM may consider such factors including but not limited to the applicant's expressed commitment to primary care, their work or community service experiences in underserved areas of the State, and the applicant's ties to West Virginia.

6.4. The number of awards shall be determined by the availability of funds.

6.5. Nothing in this policy shall be construed as granting or guaranteeing any applicant any right to such an award.

### **Award Provisions and Agreement.**

7.1. The award shall be a yearly award of \$25,000 for up to a maximum of two successive years.

7.2. The agreement shall contain the provision that the Participant will agree to practice full time for at least one (1) year or part time for at least two (2) years for each year of the award in an approved site, as defined herein.

7.3 No award shall be disbursed before a properly completed and signed agreement has been delivered by the Participant to the JCESOM. (Addendum 2)

7.4. A Participant who fails to complete their training or practice in an approved site, as

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defined herein, is in breach of contract and is liable for repayment of the total award plus interest or a portion thereof as determined by the JCESOM as delineated in Section 9.3.

7.5. Interest shall be charged as approved by the JCESOM and stated in the agreement.

7.6 The Participant agrees to:

- Provide written confirmation to the JCESOM of their acceptance in an accredited primary care internship or residency program. A residency in West Virginia is preferred, but not required.
- Submit annual forms to the JCESOM to verify progress in training (Addendum 5). It is expected that the Participant will complete their residency training within four years. If the Participant cannot complete the residency within the four years, then they need to notify JCESOM to determine the process for repayment of the award. Residency training is defined as an accredited program of graduate medical education required for board certification in a primary care specialty.
- Participant must submit a Pre-Approval form to JCESOM (Addendum 6) when identifying potential practice sites. This step is a critical part of a required ongoing dialogue with the JCESOM prior to the Participant making a final decision as to their practice site. The Participant is required to coordinate with the designated medical school official of the program to determine if the proposed site meets the criteria as defined herein prior to accepting a position as a physician.
- ⊖ Participant must complete the Prior Approval of Practice Site Form (Addendum 7) when they have decided on a practice site and before signing a final employment contract. This form must be signed by the Director of the Center for Rural Health at the JCESOM or their designee prior to acceptance of a position as a physician in order for the Participant to receive credit for fulfillment of the service obligation. The form must be accompanied by a copy of the proposed employment contract to JCESOM which includes verification of place of employment, full time or part time status, duties including patient care, and primary care practice.
- Secure a current and unrestricted license to practice medicine in the State of West Virginia and maintain that licensure throughout the period of obligation.
- Begin practicing primary care in an approved site as defined herein within 90

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calendar days after completion of residency training.

- Practice in an approved site under the following terms:
  - Provide clinical coverage in a practice that provides a continuum of care, including arrangements for after hours and acute care
  - Accept Medicare, Medicaid and Children's Health Insurance Program (CHIP) assignment.
- Notify the JCESOM in writing within two weeks of any change in employment, residency, address, or any other matters that might affect the terms and conditions of the agreement.
- Obtain prior approval from the JCESOM for any changes or transfers in service obligations.

#### **Notification of Participants and Fund Disbursement.**

8.1. The JCESOM Robert C. Byrd Center for Rural Health shall notify students of their selection to receive an award, and

8.2. Shall disburse funds to those awarded.

8.3. Award funds in this program will be disbursed by the institution. Typically, funds will be disbursed in two (2) equal installments, at the beginning of each semester.

#### **Service Obligation/Payment Obligation**

9.1. A Participant may satisfy their obligation by practicing primary care full or half time in West Virginia as defined herein.

9.2 If the Participant fails to complete their service obligation, they must repay the amount as determined by the JCESOM as delineated herein in Section 9.3.

9.3 If the Participant breaches this Agreement, they shall:

- a. Repay up to 100 percent of the service award of \$25,000 per year, plus simple interest at 5% percent accruing from date the Participant completes or terminates training or is no longer serving as stated in their contract agreement, within sixty (60) days of default under the following terms: Repayment may be made in one full payment or, with the approval of the

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JCESOM, repayment may be made over a twenty-four-month period.

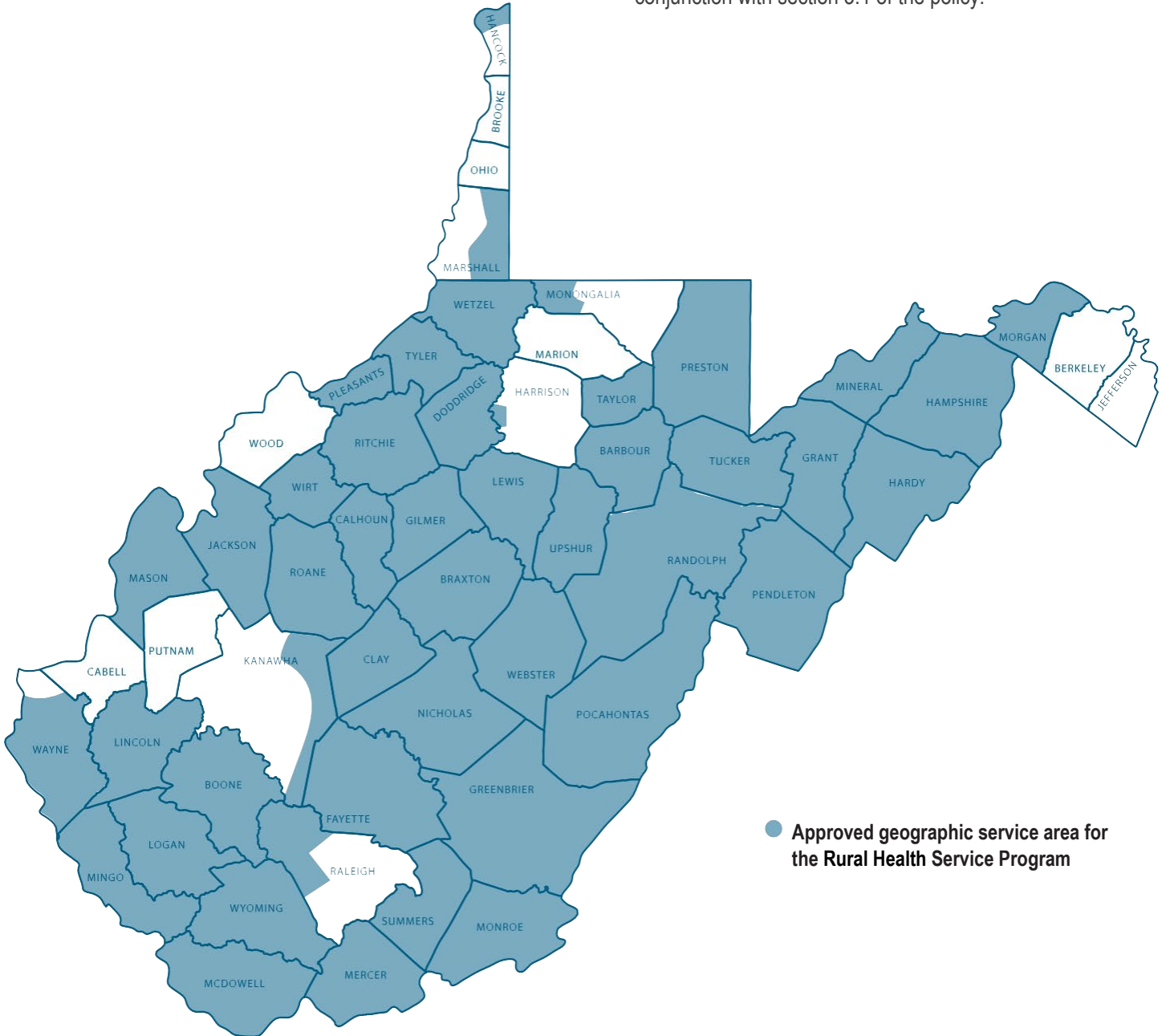
- b. If the Participant starts but fails to complete the period of obligated service, a pro rata repayment schedule may be substituted at the discretion of the JCESOM. Failure to comply in accordance with the repayment schedule will result in the JCESOM actively pursuing collection of the debt. This may include the use of collection agents, reporting the debt to credit bureaus, and other available legal remedies, including instituting a civil action to collect the same.

9.4 In some limited cases, the Participant may apply for cancellation, suspension, waiver or amendment for the service/payment obligation as delineated herein.

- a. Should the Participant die during the course of the agreement, the service or payment obligation will be canceled. To receive cancellation of the service or payment obligation in the event of death, the executor of the Participant's estate should submit an official death certificate to the JCESOM.
- b. Should the Participant become permanently disabled and unable to perform the essential functions of the position as a physician involved in direct patient care, the service or payment obligation may be cancelled. To apply for cancellation as a result of permanent disability that leaves Participant unable to perform the essential functions of the position, the Participant or the representative must apply by submitting written medical evidence of the condition for consideration by the JCESOM.
- c. Should the Participant become partially disabled, suffer chronic illness or experience other undue hardship, they may provide written documentation to the JCESOM to request that service or repayment terms be amended.
- d. The final decision as to cancellation, suspension, waiver or amendment rests with the JCESOM, and merely applying and submitting documentation for cancellation, suspension, waiver or amendment does not imply or guarantee that they will be granted.

# Rural Health Service Program

PROGRAM Note: This is the approved service area, which is shaded in blue. This map should be read in conjunction with section 3.1 of the policy.



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## Rural Health Service Program Approved Geographic Service Areas

Barbour County	Mineral County
Boone County	Mingo County
Braxton County	Monongalia County Clay Battelle Service Area: Census Tract 114
Calhoun County	Monroe County
Clay County	Morgan County
Doddridge County	Nicholas County
Fayette County	Pendleton County
Gilmer County	Pleasants County
Grant County	Pocahontas County
Greenbrier County	Preston County
Hampshire County	Raleigh County Northwest Raleigh Service Area: Census Tracts 111 and 112
Hancock County East Liverpool Service Area: Grant District	Randolph County
Hardy County	Ritchie County
Harrison County Doddridge/Salem Service Area: Census Tract 316	Roane County
Jackson County	Summers County
Kanawha County Clendenin Service Area: Census Tract 112 Cabin Creek Service Area: Census Tracts 113.01, 114.01, 114.02, 118 and 121	Taylor County
Lewis County	Tucker County
Lincoln County	Tyler County
Logan County	Upshur County
Marshall County Cameron Service Area: Census Tract 208	Wayne County Wayne/Fort Gay Service Area: Butler, Stonewall, and Union Districts
Mason County	Webster County
McDowell County	Wetzel County
Mercer County	Wirt County
	Wyoming County

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## Federally Qualified Health Centers, Free Clinics, Rural Health Clinics, and Federally Qualified Health Centers Look-alikes

Federally qualified health centers, free clinics, rural health clinics, and federally qualified health center look-alikes typically qualify for the service obligation. This document lists locations of these types of sites across West Virginia by county.

### Acronym Definitions

FQHC	Federally Qualified Health Center	FC	Free Clinic
RHC	Rural Health Clinic	FQHC Look-alike	FQHC Look-Alike

### Barbour County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School-Based	AB Wellness Center at Alderson Broaddus University	Philippi, WV
FQHC	Satellite	Belington Medical Clinic	Belington, WV
FQHC	School-Based	Brandon Wellness Center at Philip Barbour High School	Philippi, WV
FQHC	Satellite	The Myers Clinic	Philippi, WV

### Berkeley County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FC	Satellite	Good Samaritan Free Clinic	Martinsburg, WV
FQHC	Satellite	Shenandoah Community Health	Martinsburg, WV
FQHC / FC	Satellite	Shenandoah Community Health – Healthy Smiles Community Oral Health Center	Martinsburg, WV
RHC	Satellite	Valley Health Family Medicine Inwood	Inwood, WV

### Boone County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Boone Memorial Health Medical Clinic	Madison, WV
RHC	Satellite	Boone Memorial Health Family Medical Center	Madison, WV
FQHC	Satellite	Family Care - Madison	Madison, WV
FQHC Look-alike	Satellite	Raleigh-Boone Medical Center	Whitesville, WV
FQHC Look-alike	School Based	Sherman Wellness Center at Sherman Elementary School	Comfort, WV
FQHC Look-alike	School Based	Sherman Wellness Center at Sherman Jr./Sr. High School	Seth, WV
FQHC	Satellite	Southern WV Health Systems - Madison Medical	Madison, WV
FQHC Look-alike	Satellite	Wharton Medical Center	Wharton, WV

### Braxton County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Braxton Community Health Center	Gassaway, WV
RHC	Satellite	Braxton Primary Health Care	Burnsville, WV
FQHC	School Based	Community Care - Braxton County High School	Sutton, WV
FQHC	School Based	Community Care - Braxton County Middle School	Sutton, WV
FQHC	School Based	Community Care - Burnsville Elementary	Burnsville, WV
FQHC	School Based	Community Care - Davis Elementary	Gassaway, WV
FQHC	Satellite	Community Care - Flatwoods	Sutton, WV
FQHC	School Based	Community Care - Flatwoods Elementary	Flatwoods, WV

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FQHC	School Based	Community Care - Frametown Elementary	Frametown, WV
FQHC	School Based	Community Care - Little Birch Elementary	Sutton, WV
FQHC	School Based	Community Care - Sutton Elementary	Sutton, WV
FQHC	Satellite	Community Care - Gassaway Pharmacy	Gassaway, WV

### **Cabell County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FC	Satellite	Ebenezer Medical Outreach Free Clinic	Huntington, WV
FQHC	Satellite	Family Care - Barboursville	Barboursville, WV
FQHC	Satellite	Southern WV Health Systems - Salt Rock Medical Center	Salt Rock, WV
FQHC	Satellite	Valley Health - 10th Street	Huntington, WV
FQHC	Satellite	Valley Health - A Woman's Place	Huntington, WV
FQHC	School Based	Valley Health - Cabell-Midland	Ona, WV
FQHC	Satellite	Valley Health - East Huntington	Huntington, WV
FQHC	Satellite	Valley Health - Foodfair	Barboursville, WV
FQHC / FC	Satellite	Valley Health - Harmony House	Huntington, WV
FQHC	Satellite	Valley Health - Highlawn	Huntington, WV
FQHC	School Based	Valley Health - Huntington Middle/Southside Elementary	Huntington, WV
FQHC	Satellite	Valley Health - Huntington	Huntington, WV
FQHC	School Based	Valley Health - Huntington High	Huntington, WV
FQHC	Satellite	Valley Health - Milton	Milton, WV
FQHC	School Based	Valley Health - Mountwest	Huntington, WV
FQHC	Satellite	Valley Health - Pretera	Huntington, WV
FQHC	Satellite	Valley Health - PROACT	Huntington, WV
FQHC	Satellite	Valley Health - Southside	Huntington, WV
FQHC	School Based	Valley Health - Spring Valley	Huntington, WV
FQHC	Satellite	Valley Health - Westmoreland	Huntington, WV

### **Calhoun County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Minnie Hamilton - Arnoldsburg Elementary	Arnoldsburg, WV
FQHC	School Based	Minnie Hamilton - Calhoun Middle/High School	Mt Zion, WV
FQHC	Satellite	Minnie Hamilton - Dental Office	Grantsville, WV
FQHC	Satellite	Minnie Hamilton - Grantsville	Grantsville, WV
FQHC	School Based	Minnie Hamilton - Pleasant Hill Elementary	Grantsville, WV
RHC	Satellite	Minnie Hamilton Health Care Center	Grantsville, WV

### **Clay County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Community Care - Big Otter Elementary	Duck, WV
FQHC	Satellite	Community Care - Clay	Clay, WV
FQHC	School Based	Community Care - Clay Elementary	Clay, WV
FQHC	School Based	Community Care - Clay High School	Clay, WV
FQHC	School Based	Community Care - Clay Middle School	Clay, WV
FQHC	School Based	Community Care - H.E. White Elementary	Bomont, WV
FQHC	Satellite	Community Care - Ivydale/Big Otter	Ivydale, WV
FQHC	School Based	Community Care - Lizemore Elementary	Lizemores, WV

### **Doddridge County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Ritchie Regional Health Center - Doddridge	Union, WV

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### Fayette County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Access Health - Fayette Clinic	Lochgelly, WV
RHC	Satellite	Montgomery Pediatrics	Montgomery, WV
RHC	Satellite	Montgomery Physicians Clinic	Montgomery, WV
FQHC	Satellite	New River Community Health Center - Fayetteville	Fayetteville, WV
FQHC	Satellite	New River Community Health Center - Lisa Elliott Center Dental	Lookout, WV
FQHC	Satellite	New River Community Health Center - Mount Hope Dental	Mt Hope, WV
FQHC	School Based	New River Community Health Center - Mount Hope Elementary	Mt. Hope, WV
FQHC	School Based	New River Community Health Center - New River Elementary	Oak Hill, WV
FQHC	School Based	New River Community Health Center - Oak Hill High/Collins Middle School	Oak Hill, WV
FQHC	Satellite	New River Community Health Center - Scarbro	Scarbro, WV
FQHC	School Based	New River Community Health Center - Valley High School	Smithers, WV
FQHC	Satellite	New River Community Health Center - Whipple	Scarbro, WV
FQHC	School Based	Rainelle Medical Center - Ansted Elementary School	Ansted, WV
FQHC	Satellite	Rainelle Medical Center - Meadow Bridge Clinic	Meadow Bridge, WV
FQHC	School Based	Rainelle Medical Center - Meadow Bridge Wellness Clinic	Meadow Bridge, WV
FQHC	School Based	Rainelle Medical Center - Midland Trail Wellness Center	Hico, WV

### Gilmer County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Community Care - Leading Creek Elementary	Linn, WV
FQHC	School Based	Minnie Hamilton - Gilmer Elementary	Glenville, WV
FQHC	Satellite	Minnie Hamilton - Glenville	Glenville, WV
FQHC	School Based	Minnie Hamilton - Gilmer County High School	Glenville, WV
FQHC	School Based	Minnie Hamilton - Leading Creek School	Linn, WV

### Grant County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	E.A. Hawse Health Center - Petersburg	Petersburg, WV
FQHC	Satellite	Mt. Storm Health Center	Mt Storm, WV

### Greenbrier County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Northern Greenbrier Health Clinic	Williamsburg, WV
FQHC	Satellite	Rainelle Medical Center - Alderson Medical Center	Alderson, WV
FQHC	Satellite	Rainelle Medical Center - Dental Center	Rainelle, WV
FQHC	School Based	Rainelle Medical Center - Eastern Greenbrier Wellness Center	Lewisburg, WV
FQHC	School Based	Rainelle Medical Center - Greenbrier Wellness Center	Lewisburg, WV
FQHC	Satellite	Rainelle Medical Center - Lewisburg Health Center	Lewisburg, WV
FQHC	Satellite	Rainelle Medical Center - Maxwelton Health Center	Maxwelton, WV
FQHC	Satellite	Rainelle Medical Center - Rainelle	Rainelle, WV

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FQHC	School Based	Rainelle Medical Center - Western Greenbrier Wellness Center	Crawley, WV
FQHC	Satellite	Rainelle Medical Center - White Sulphur Springs Health Center	White Sulphur Springs, WV
RHC	Satellite	Robert C. Byrd Clinic	Rupert, WV
RHC	Satellite	Robert C. Byrd Clinic	Lewisburg, WV
RHC	Satellite	Rupert Primary Care	Rupert, WV

### Hampshire County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Hampshire High School	Romney, WV
FQHC	School Based	Romney Middle School	Romney, WV
FQHC	School Based	Romney Elementary School	Romney, WV
FQHC	School Based	E.A. Hawse Health Center, Inc. Romney	Romney, WV
FQHC	School Based	E.A. Hawse Health Center Capon Bridge Middle School	Capon Bridge, WV
FQHC	School Based	E.A. Hawse Health Center Capon Bridge Elementary School	Capon Bridge, WV

### Hancock County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Change, Inc. Family Medical Care - Newell	Newell, WV
FQHC	Satellite	Change, Inc. Family Medical Care - Weirton	Weirton, WV

### Hardy County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	E.A. Hawse Health Center - Baker	Baker, WV
FQHC	Satellite	E.A. Hawse Health Center - Mathias	Mathias, WV
FQHC	Satellite	E.A. Hawse Health Center - Moorefield	Moorefield, WV
FQHC	Satellite	E.A. Hawse Health Center - Wardensville Pharmacy	Wardensville, WV
RHC	Satellite	Love Memorial Clinic	Moorefield, WV

### Harrison County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Community Care - Adamston Elementary	Clarksburg, WV
FQHC	School Based	Community Care - Alternative Learning Center	Clarksburg, WV
FQHC	School Based	Community Care - Big Elm Elementary	Shinnston, WV
FQHC	Satellite	Community Care - Bridgeport	Bridgeport, WV
FQHC	School Based	Community Care - Bridgeport High	Bridgeport, WV
FQHC	School Based	Community Care - Bridgeport Middle	Bridgeport, WV
FQHC	Satellite	Community Care - Clarksburg	Clarksburg, WV
FQHC	School Based	Community Care - Johnson Elementary	Bridgeport, WV
FQHC	School Based	Community Care - Liberty High	Clarksburg, WV
FQHC	School Based	Community Care - Lincoln Middle/High	Shinnston, WV
FQHC	School Based	Community Care - Lost Creek Elementary	Lost Creek, WV
FQHC	School Based	Community Care - Lumberport Elementary	Lumberport, WV
FQHC	School Based	Community Care - Mountaineer Middle	Clarksburg, WV
FQHC	School Based	Community Care - North View Elementary	Clarksburg, WV
FQHC	School Based	Community Care - Norwood Elementary	Stonewood, WV
FQHC	School Based	Community Care - Nutter Fort Intermediate/Primary	Clarksburg, WV
FQHC	School Based	Community Care - Robert C. Byrd High	Clarksburg, WV
FQHC	School Based	Community Care - Salem Elementary	Salem, WV

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FQHC	School Based	Community Care - Simpson Elementary	Bridgeport, WV
FQHC	School Based	Community Care - South Harrison High	Lost Creek, WV
FQHC	School Based	Community Care - South Harrison Middle	Lost Creek, WV
FQHC	School Based	Community Care - United Technical Center	Clarksburg, WV
FQHC	School Based	Community Care - Washington-Irving Middle	Clarksburg, WV
FQHC	Satellite	Community Care - West Milford	West Milford, WV
FQHC	School Based	Community Care - West Milford Elementary	West Milford, WV
FQHC	School Based	Community Care - Wilsonburg Elementary	Clarksburg, WV
FC	Satellite	Health Access Free and Charitable Clinic	Clarksburg, WV
FQHC	Satellite	Monongahela Valley Health Center - Shinnston	Shinnston, WV
FC	Satellite	Susan Dew Hoff Memorial Clinic	West Milford, WV

### Jackson County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Coplin Health Systems - Jackson County Schools Wellness Center	Ripley, WV
FQHC	Satellite	Coplin Health Systems - Ripley Family Care	Ripley, WV
FQHC	Satellite	Coplin Health Systems - River Valley Family Care	Ravenswood, WV
RHC	Satellite	Morad-Hughes Health Center (Community Health Association)	Ripley, WV
RHC	Satellite	OVP Health	Ravenswood, WV

### Jefferson County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Harpers Ferry Family Medicine	Harpers Ferry, WV
FQHC	Satellite	Shenandoah Community Health - Behavioral Health	Charlestown, WV

### Kanawha County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Cabin Creek Health Center - Clendenin Health Center	Clendenin, WV
FQHC	Satellite	Cabin Creek Health Center - Dawes	Dawes, WV
FQHC	School Based	Cabin Creek Health Center - East Bank Middle School Based Health Center	East Bank, WV
FQHC	School Based	Cabin Creek Health Center - Herbert Hoover School Based Health Center	Clendenin, WV
FQHC	Satellite	Cabin Creek Health Center - Kanawha City Center and Pharmacy	Charleston, WV
FQHC	School Based	Cabin Creek Health Center - Riverside School-Based Health Center	Belle, WV
FQHC	Satellite	Cabin Creek Health Center - Sissonville Health Center	Sissonville, WV
FQHC	School Based	Cabin Creek Health Center - Sissonville-School Based Health Center	Sissonville, WV
FQHC	School Based	Family Care - Capital High School Health Center	Charleston, WV
FQHC	Satellite	Family Care - Children's Medical Center	Charleston, WV
FQHC	Satellite	Family Care - Cross Lanes	Cross Lanes, WV
FQHC	School Based	Family Care - Mary C. Snow West Side Elementary	Charleston, WV
FQHC	Satellite	Family Care - Patrick Street Plaza	Charleston, WV
FQHC	Satellite	Family Care - St. Albans	St. Albans, WV
FQHC	School Based	Family Care - Stonewall Jackson Middle School Health Center	Charleston, WV
FQHC	School Based	Family Care - West Virginia State University	Dunbar, WV
FQHC	Satellite	Southern WV Health Systems - Sand Plant	Charleston, WV
FQHC	School Based	Pioneer Health Center	East Bank, WV

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FQHC	School Based	Indian Health Center	Charleston, WV
FQHC	Satellite	Valley Health - Upper Kanawha	Cedar Grove, WV
FC	Satellite	West Virginia Health Right Clinic	Charleston, WV

### Lewis County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Camden on Gauley - Lewis County	Weston, WV
FQHC	School Based	Community Care - Jane Lew Elementary	Jane Lew, WV
FQHC	School Based	Community Care - Peterson-Central Elementary	Weston, WV
FQHC	School Based	Community Care - Roanoke Elementary	Roanoke, WV
FQHC	School Based	Community Care - Robert Bland Middle	Weston, WV
FQHC	Satellite	Community Care - Weston	Weston, WV
FQHC	Satellite	Community Care - Weston Pharmacy	Weston, WV

### Lincoln County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Southern WV Health Systems - Dennis Pharmacy	Hamlin, WV
FQHC	School Based	Southern WV Health Systems - Duval Yellowjacket Center	Griffithsville, WV
FQHC	School Based	Southern WV Health Systems - Guyan Valley Wildcat Center	Branchland, WV
FQHC	School Based	Southern WV Health Systems - Lincoln County High School Panther Center	Hamlin, WV
FQHC	Satellite	Southern WV Health Systems - Lincoln Primary Care Center	Hamlin, WV
FQHC	School Based	Southern WV Health Systems - Mustang Health Center	Alum Creek, WV
FQHC	Satellite	Southern WV Health Systems - Ranger Health Center	Ranger, WV
FQHC	Satellite	Valley Health - Harts	Harts, WV
FQHC	School Based	Valley Health - Harts Intermediate	Harts, WV

### Logan County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Family Healthcare Associates	Man, WV
RHC	Satellite	Coalfield Health Center	Chapmanville, WV
RHC	Satellite	OVP Health	Logan, WV
FQHC	School Based	Southern WV Health Systems - Chapmanville Regional HS Tiger Center	Chapmanville, WV
FQHC	Satellite	Southern WV Health Systems - Logan	Logan, WV
FQHC	School Based	Southern WV Health Systems - Logan Wildcat Center	Logan, WV
FQHC	Satellite	Southern WV Health Systems - Man	Man, WV
FQHC	School Based	Southern WV Health Systems - Pioneer Health Center	Man, WV

### Marion County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Douglas D. Wolfe, DO	Mannington, WV
RHC	Satellite	Manchin Clinic	Farmington, WV
FQHC	School Based	Monongahela Valley Health Center - East Fairmont High School Wellness Center	Fairmont, WV
FQHC	School Based	Monongahela Valley Health Center - East Fairmont Middle School Wellness Center	Fairmont, WV

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FQHC	Satellite	Monongahela Valley Health Center - Fairmont	Fairmont, WV
FQHC	Satellite	Monongahela Valley Health Center - Mannington	Mannington, WV
FQHC	School Based	Monongahela Valley Health Center - Monongah Middle School Wellness Center	Monongah, WV
FQHC	School Based	Monongahela Valley Health Center - Monongah Elementary School Wellness Center	Monongah, WV
FQHC	School Based	Monongahela Valley Health Center - North Marion High School Wellness Center	Farmington, WV
FQHC	School Based	Monongahela Valley Health Center - West Fairmont Middle School Wellness Center	Fairmont, WV
RHC	Satellite	North Marion Medical Associates	Mannington, WV

### **Mason County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Pleasant Valley Hospital Bend Area	Mason, WV
RHC	Satellite	Pleasant Valley Hospital	Point Pleasant, WV
FQHC	Satellite	Valley Health - Gallipolis Ferry	Point Pleasant, WV
FQHC	Satellite	Valley Health - Point Pleasant Pediatrics	Point Pleasant, WV

### **McDowell County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	AccessHealth - Welch	Welch, WV
RHC	Satellite	Bradshaw Medical Clinic	Bradshaw, WV
RHC	Satellite	Family Healthcare Associates-Welch	Welch, WV
FQHC	Satellite	Tug River Health Association, Inc. - Northfork Center	Northfork, WV
FQHC	Satellite	Tug River Health Association, Inc. - Gary Center	Gary, WV
FQHC	Satellite	Tug River Health Association, Inc. - Mount View Center	Welch, WV
FQHC	Satellite	Tug River Health Association, Inc. - Riverview Center	Bradshaw, WV
RHC	Satellite	Welch Community Hospital	Welch, WV
RHC	Satellite	Welch Emergency Clinic	Welch, WV
RHC	Satellite	Yukon Medical Clinic	War, WV

### **Mercer County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	AccessHealth - Princeton	Princeton, WV
RHC	Satellite	Athens Medical Center	Athens, WV
FQHC	Satellite	Bluestone Health Center	Princeton, WV
FQHC	Satellite	Bluestone Medical Center	Princeton, WV
FQHC	Satellite	Bluestone Health Center - Dental	Princeton, WV
FQHC	Satellite	Bluestone Health Center - Family Practice	Bluefield, WV
FQHC	Satellite	Bluestone Health Center - Prudich Medical Center	Montcalm, WV
FQHC	Satellite	Bluestone Health Center - Southern Bluestone Health Center	Princeton, WV
RHC	Satellite	Bluewell Family Clinic	Bluefield, WV
RHC	Satellite	New Hope Family Practice	Princeton, WV
FC	Satellite	Mercer Charitable Clinic	Bluefield, WV

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**Mineral Count /**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Elk Garden Rural Health Clinic	Elk Garden, WV
RHC	Satellite	Potomac Valley Hospital of W Va, Inc	Fort Ashby, WV
RHC	Satellite	Potomac Valley Hospital of W Va, Inc	Keyser, WV

**Mingo County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	AccessHealth - Williamsburg	Williamsburg, WV
RHC	Satellite	Family Healthcare Associates	Gilbert, WV
RHC	Satellite	OVP Health	Williamson, WV
FQHC	Satellite	Southern WV Health Systems - Delbarton	Delbarton, WV
FQHC	Satellite	Southern WV Health Systems - Gilbert	Gilbert, WV
FQHC	Satellite	Williamson Health and Wellness Center	Williamson, WV
FQHC	Satellite	Williamson Health and Wellness Center-Downstairs	Williamson, WV
FQHC	Satellite	Williamson Health and Wellness Center - Gilbert	Gilbert, WV
FQHC	School Based	Gilbert Health Center	Gilbert, WV
FQHC	Satellite	Valley Health - Steptown	Kermit, WV
FQHC	Satellite	WHWC SUD Clinic	Williamson, WV

**Monongalia County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Clay-Battelle Community Health Center Medical Department	Blacksville, WV
FQHC	Satellite	Community Care – Clay-Battelle Pharmacy	Blacksville, WV
FC	Satellite	Milan Puskar Health Right Free Clinic	Morgantown, WV

**Monroe County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Miller Family Practice	Peterstown, WV
FQHC	Satellite	Monroe County Health Center - Peterstown Office	Peterstown, WV
FQHC	Satellite	Monroe County Health Center - Union Office	Union, WV
FQHC	Satellite	Ritchie Regional Health Center - West Union	West Union, WV
FQHC	Satellite	Alderson Medical Center	Alderson, WV
FQHC	School Based	James Monroe Wellness Center	Lindside, WV
FQHC	School Based	Peterstown Wellness Center	Peterstown, WV
FQHC	School Based	Mountain View Wellness Center	Union, WV

**Morgan County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC Look-alike	Satellite	Mountaineer Community Health Center	Paw Paw, WV
RHC	Satellite	Valley Health War Memorial Hospital Internal Medicine	Berkeley Springs, WV
FQHC	Satellite	Shenandoah Community Health Behavioral Health	Berkeley Springs, WV
FQHC	Satellite	Tri-State Community Health Center	Berkeley Springs, WV

**Nicholas County**

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Camden Family Health	Richwood, WV

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FQHC	Satellite	Camden Family Health	Summersville, WV
FQHC	School Based	Camden Family Health - Cherry River Elementary	Richwood, WV
FQHC	Satellite	Camden Family Health	Craigsville, WV
FQHC	Satellite	Camden Family Health - Panther Creek	Nettie, WV
FQHC	School Based	Camden Family Health – Little Beaver Creek	Summersville, WV
FQHC	Satellite	Camden Family Health - Mobile	Craigsville, WV
FQHC	Satellite	Camden Family Health Cherry River Mobile	Richwood, WV
FQHC	School Based	Camden Family Health – Summersville Elementary School	Summersville, WV
FQHC	School Based	New River Community Health SBHC - Summersville	Summersville, WV
FQHC	Satellite	New River Health - Summersville	Summersville, WV
RHC	Satellite	Richwood Area Community Hospital Rural Health Clinic	Richwood, WV
RHC	Satellite	Summersville Pediatrics, Inc	Summersville, WV
RHC	Satellite	Summersville Rural Health Clinic	Summersville, WV

### Ohio County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FC	Satellite	Wheeling Health Right Free Clinic	Wheeling, WV

### Pendleton County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Pendleton Community Care	Franklin, WV
FQHC	Satellite	Pendleton Community Care – North Fork Primary Care	Riverton, WV
FQHC	Satellite	North Fork Primary Care	Riverton, WV
FQHC	School Based	Pendleton County High School	Franklin, WV
FQHC	Satellite	Pendleton Nursing Home	Franklin, WV
FQHC	School Based	North Fork Elementary School	Circleville, WV
FQHC	School Based	Brandywine Elementary School	Brandywine, WV
FQHC	School Based	Franklin School Based Health Clinic	Franklin, WV

### Pleasants County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Ritchie Regional Health Center - St. Mary's	St. Mary's WV
RHC	Satellite	Sistersville General Medical Center	St. Mary's, WV

### Pocahontas County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Pocahontas Memorial Hospital Medical Practice	Buckeye, WV
FQHC	Satellite	Community Care - Green Bank	Green Bank, WV
FQHC	Satellite	Community Care - Green Bank Dental	Green Bank, WV
FQHC	School Based	Community Care - Green Bank Elementary/Middle	Green Bank, WV
FQHC	Satellite	Community Care - Green Bank Pharmacy	Green Bank, WV
FQHC	School Based	Community Care - Marlinton Middle School	Buckeye, WV
FQHC	Satellite	Community Care - Marlinton	Marlinton, WV
FQHC	School Based	Community Care - Marlinton Elementary School	Marlinton, WV
FQHC	School Based	Community Care - Pocahontas County High School	Dunmore, WV
FQHC	Satellite	Community Care - Pocahontas Pharmacy	Marlinton, WV
RHC	Satellite	Pocahontas Memorial Hospital Rural Health Clinic	Buckeye, WV

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## Preston County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Preston-Taylor Community Health - Eglon Clinic	Eglon, WV
FQHC	Satellite	Preston-Taylor Community Health - Newburg Clinic	Newburg, WV
FQHC	Satellite	Rowlesburg Clinic	Rowlesburg, WV
FC	Free Clinic	Preston County Partnerships	Kingwood, WV

## Putnam County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Family Care - Eleanor	Eleanor, WV
FQHC	Satellite	Family Care - Hurricane	Hurricane, WV
FQHC	Satellite	Family Care - Teays Valley	Scott Depot, WV
FQHC	Satellite	Family Care - Women's Health and Birth Center	Hurricane, WV
FQHC	School Based	FamilyCare HealthCenter SBHC - George Washington Elementary	Eleanor, WV
FQHC	School Based	FamilyCare Health Center SBHC - George Washington Middle School	Eleanor, WV
FQHC	School Based	FamilyCare Health Center SBHC - Winfield Middle School	Winfield, WV
FQHC	School Based	FamilyCare Health Center SBHC - Winfield Elementary	Winfield, WV
FQHC	School Based	FamilyCare Health Center SBHC - Winfield High School	Winfield, WV
FQHC	School Based	FamilyCare Health Center SBHC - Buffalo Elementary School	Buffalo, WV
FQHC	School Based	FamilyCare Health Center - Putnam Career & Technical Center	Eleanor, WV
FQHC	Satellite	FamilyCare Health Center - Putnam County Mobile Unit	Eleanor, WV
FQHC	Satellite	Valley Health - Hurricane	Hurricane, WV
FQHC	Satellite	Valley Health - Pediatrics	Scott Depot, WV
FQHC	Satellite	Valley Health - Teays Valley	Hurricane, WV

## Raleigh County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	AccessHealth - Associates in OBGYN	Beckley, WV
FQHC	Satellite	AccessHealth - Beckley	Beckley WV
FQHC	Satellite	AccessHealth - Daniels	Daniels WV
FQHC	Satellite	AccessHealth - Glen Daniel	Glen Daniel, WV
FQHC	Satellite	AccessHealth - Mabscott	Beckley, WV
FQHC	Satellite	AccessHealth - Rural Acres Clinic	Beckley, WV
FQHC	Satellite	AccessHealth – Stanaford Clinic	Beckley, WV
FQHC	Satellite	AccessHealth - Raleigh Psychiatric Services	Beckley, WV
FQHC	School Based	Woodrow Wilson/ ACT Wellness Center	Beckley, WV
FQHC	School Based	Beckley Stratton School-Based Clinic	Beckley, WV
FQHC	School Based	Woodrow Wilson School-Based Clinic	Beckley, WV
FQHC	School Based	AccessHealth Shady Spring High School-Based Clinic	Shady Spring, WV
FQHC	School Based	AccessHealth Cranberry Prosperity School-Based Clinic	Beckley, WV
FQHC	School Based	AccessHealth Clear Fork School-Based Clinic	Artie, WV
FQHC	School Based	AccessHealth Marsh Fork Elementary School-Based Clinic	Rock Creek, WV
FQHC	School Based	AccessHealth Mabscott Elementary School-Based Clinic	Beckley, WV

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FQHC	School Based	AccessHealth Daniels Elementary School-Based Clinic	Daniels, WV
FQHC	School Based	AccessHealth Stanaford Elementary Clinic	Beckley, WV
FQHC	School Based	AccessHealth Beckley Elementary Clinic	Beckley, WV
FQHC	School Based	AccessHealth Ghent Elementary Clinic	Ghent, WV
FQHC	School Based	AccessHealth Park Middle School Clinic	Beckley, WV
FC	Satellite	Beckley Health Right	Beckley, WV
FQHC	School Based	New River Community Health Center - Coal City Elementary	Coal City, WV
FQHC	School Based	New River Community Health Center - Independence High	Coal City, WV
FQHC	Satellite	New River Community Health Center - Sophia	Sophia, WV
FQHC	School Based	New River Health SBHC - Independence Middle School	Slab Fork, WV
FQHC	School Based	Pressley Ridge School	Crab Orchard, WV

### Randolph County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Community Care - Helvetia/Little Meadow	Helvetia, WV
FQHC	Satellite	Pendleton Community Care - Harman Health Center	Harman, WV
FQHC	Satellite	Valley Health Care - Elkins	Elkins, WV
FQHC	School Based	Valley Health Care - Elkins High School	Elkins, WV
FQHC	School Based	Valley Health Care - Elkins Middle School	Elkins, WV
FQHC	School Based	Valley Health Care - Elkins Mountain School	Elkins, WV
FQHC	School Based	Valley Health Care - Jennings Randolph Elementary School	Elkins, WV
FQHC	School Based	Valley Health Care - Midland Elementary School	Elkins, WV
FQHC	Satellite	Valley Health Care - Mill Creek	Mill Creek, WV
FQHC	School Based	Valley Health Care - North Elementary School	Elkins, WV
FQHC	School Based	Valley Health Care - Third Ward Elementary School	Elkins, WV
FQHC	School Based	Valley Health Care - Tygarts Valley Middle/High School	Mill Creek, WV
FQHC	School Based	George Ward Elementary School	Mill Creek, WV
FQHC	School Based	Davis and Elkins Wellness Center	Elkins, WV

### Ritchie County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Ritchie County School Health Ctr	Ellenboro, WV
FQHC	Satellite	Ritchie Regional Health Center	Harrisville, WV

### Roane County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Roane County Family Health Care	Spencer, WV
RHC	Satellite	Roane General Medial Associates	Spencer, WV
RHC	Satellite	Roane General Medical Clinic	Spencer, WV
RHC	Satellite	Southern Roane Medical Clinic	Left Hand, WV
RHC	Satellite	Walton Medical Clinic	Walton, WV

### Summers County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	ARH Summers County Clinic	Hinton, WV
FQHC	Satellite	Monroe County Health Center - Forest Hill Office	Forest Hill, WV
RHC	Satellite	Mountaineer Healthcare PLLC	Hinton, WV

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FQHC	School Based	Rainelle Medical Center - Summers County Wellness Center	Hinton, WV
RHC	Satellite	Summers County ARH Family Care Clinic	Hinton, WV
RHC	Satellite	S. K. Shammaa, MD	Hinton, WV
FC	Satellite	Hinton Health Right	Hinton, WV
FQHC	School Based	Hinton Area Elementary School Wellness Center	Hinton, WV
FQHC	School Based	Talcott Elementary School Wellness Center	Talcott, WV
FQHC	School Based	Jumping Branch Elementary School Wellness Center	Jumping Branch, WV

### Taylor County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Pinewood Medical Center	Grafton, WV
FQHC	Satellite	Preston-Taylor Community Health Center - Medical Center of Taylor County	Grafton, WV
RHC	Satellite	Tygart Valley Total Care Clinic	Grafton, WV
RHC	Satellite	Tygart Valley Total Care Flemington	Flemington, WV

### Tyler County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Sistersville General Hospital Rural Health Clinic	Sistersville, WV
RHC	Satellite	Sistersville General Medical Center	Middlebourne, WV

### Tucker County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Mountaintop Health Center	Thomas, WV
FQHC	Satellite	St. George Medical Clinic, Inc.	Parsons, WV
FQHC	School Based	St. George Medical Clinic School-Based Health Center	Hambleton, WV
FQHC	Satellite	St. George Canaan Valley Clinic	Davis, W

### Upshur County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	School Based	Community Care - Buckhannon Academy	Buckhannon, WV
FQHC	Satellite	Community Care - Buckhannon Main St.	Buckhannon, WV
FQHC	Satellite	Community Care - Buckhannon Northridge	Buckhannon, WV
FQHC	Satellite	Community Care - Buckhannon Pharmacy	Buckhannon, WV
FQHC	School Based	Community Care - Buckhannon - Upshur High	Buckhannon, WV
FQHC	School Based	Community Care - Buckhannon - Upshur Middle	Buckhannon, WV
FQHC	School Based	Community Care - French Creek Elementary	French Creek, WV
FQHC	Satellite	Community Care - Rock Cave	Rock Cave, WV
FQHC	Satellite	Community Care - Tri-County Clinic	Rock Cave, WV
FQHC	School Based	Community Care - West Virginia Wesleyan College Campus	Buckhannon, WV
FQHC	Satellite	Care Xpress and Pediatrics of Buckhannon	Buckhannon, WV
FQHC	School Based	Washington District Elementary School Wellness Center	Buckhannon, WV
FQHC	Satellite	Community Care Connections of Buckhannon	Buckhannon, WV
FQHC	Satellite	Upshur County PALS Wellness Center	Buckhannon, WV
RHC	Satellite	St. Joseph's Hospital	Buckhannon, WV

### Wayne County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
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FQHC	Satellite	Valley Health - Fort Gay	Fort Gay, WV
FQHC	Satellite	Valley Health - Wayne	Wayne, WV
FQHC	School Based	Valley Health - Wayne High/Middle	Wayne, WV
FQHC	Satellite	Valley Health - Steeptown	Kermit, WV
FQHC	Satellite	Valley Health - Westmoreland	Huntington, WV
FQHC	School Based	Valley Health - Spring Valley High School	Huntington, WV
FQHC	Satellite	Lavalette Health Center	Lavalette, WV

### Webster County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Camden on Gauley - Cowen	Cowen, WV
FQHC	Satellite	Camden on Gauley - Family Health Medical Center	Camden on Gauley, WV
FQHC	School Based	Webster County School Based Community Health Center	Upperglade, WV
RHC	Satellite	Summersville Pediatrics, Inc	Webster Springs, WV
RHC	Satellite	Webster County Memorial Hospital (Clinic)	Webster Springs, WV

### Wetzel County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Clay Battelle Health Services - Community Health Center of NE Wetzel County	Burton, WV
RHC	Satellite	New Martinsville Health Clinic	New Martinsville, WV
RHC	Satellite	Pine Grove Health Center	Pine Grove, WV
RHC	Satellite	Wetzel Primary Care	New Martinsville, WV

### Wirt County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Coplin Health Systems - Wirt County Family Care	Elizabeth, WV
FQHC	School Based	Wirt County Schools Wellness Center	Elizabeth, WV

### Wood County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
FQHC	Satellite	Coplin Health Systems - Parkersburg Family Care (Camden Ave.)	Parkersburg, WV
FQHC	Satellite	Coplin Health Systems - Parkersburg Family Care (Emerson Ave.)	Parkersburg, WV
FQHC	Satellite	Coplin Health Systems - Westbrook Health Services	Parkersburg, WV
FQHC	School Based	Parkersburg High School Health and Wellness Center	Parkersburg, WV
FC	Satellite	Good Samaritan Free Clinic	Parkersburg, WV
FQHC	School Based	Ritchie Regional Health Center - Jefferson	Parkersburg, WV
FQHC	School Based	Ritchie Regional Health Center - South Parkersburg	Parkersburg, WV

### Wyoming County

<i>Designation Type</i>	<i>Site Type</i>	<i>Site Name</i>	<i>Site Location</i>
RHC	Satellite	Family Healthcare Associates, Inc. - Mullens	Mullens, WV
RHC	Satellite	Family Healthcare Associates, Inc. - Oceana	Oceana, WV
RHC	Satellite	Family Healthcare Associates, Inc. - Pineville	Pineville, WV

**DISCLAIMER:** This information is subject to change without notice. It is the responsibility of the **Participant** to coordinate with the Joan C. Edwards School of Medicine personnel to determine qualifying service sites.

FQHC Look-alike  
FQHC

Satellite  
Satellite

Oceana Medical Center  
Tug River Health Association, Inc. - Catterson  
Center

Oceana, WV  
Pineville, WV

## Addendum 2

### **Marshall University Joan C. Edwards School of Medicine Rural Health Service Program AGREEMENT**

This Agreement is made and entered into on **(DATE)**, by and between the Marshall University Joan C. Edwards School of Medicine hereinafter referred to as JCESOM, and (PARTICIPANT NAME), hereinafter referred to as Participant.

Whereas, JCESOM has established a Rural Health Service Program to provide an incentive for medical students to complete their training and provide primary care in designated areas of West Virginia; and

Whereas, the Participant, an eligible JCESOM medical student, has committed to practice primary care for a minimum of one year of full time service for each year of funding up to two years in an approved site as defined herein. For purposes of this agreement, an approved site is defined as:

- an out-patient primary care site or a residential care facility for older adults such as a nursing home located within the blue shaded area of the map and county list represented in attached Rural Health Service Program Policy Addendum 1, or
- a free clinic located anywhere in the state, or
- a primary care site at a Federally Qualified Health Center, Rural Health Clinic, or Federally Qualified Health Center Look-Alike as noted in facilities list attached Rural Health Service Program Policy Addendum 1, or
- for emergency medicine physicians, a hospital-based emergency room located within the blue shaded area of the map and county list represented in attached Rural Health Service Program Policy Addendum 1.

In addition, the site must:

- Provide clinical coverage in a practice that provides a continuum of care, including arrangements for after hours and acute care;
- Accept Medicare, Medicaid and Children's Health Insurance Program (CHIP) assignment.

In the event that the Participant wishes to select a practice site that does not meet the program criteria, the Participant may appeal to the Rural Health Service Program Selection and Advisory Committee and ask for a waiver to allow the Participant to use that site to satisfy program requirements. Waiver requests will be considered by the Rural Health Service Program Selection and Advisory Committee on a case-by-case basis and the decision of the Committee will be final.

Therefore, the Participant and JCESOM mutually agree to the following terms and conditions.

#### **ARTICLE I**

##### **OBLIGATIONS OF JCESOM**

JCESOM agrees to:

***DISCLAIMER: This information is subject to change without notice. It is the responsibility of the Participant to coordinate with the Joan C. Edwards School of Medicine personnel to determine qualifying service sites.***



1. Provide a service award in the amount of \$25,000 per year with a maximum award of no more than \$50,000 for two years to the Participant to be used as a financial aid resource to offset educational expenses.
2. Provide the Participant a listing of qualified areas that will fulfill their service obligation.
3. Will review his/her/their request for approval of practice site.
4. Grant credit to the Participant for fulfilling the service obligation on an annual basis. No credit will be given for less than 12 consecutive months of approved full-time service or less than 24 months of approved part time service. In order to fulfill the required obligation, Participant shall provide care to patients in an approved site as defined herein in a full time or part time capacity as defined herein.
5. For purposes of this agreement, full time and part time service is defined as the following:

#### FULL TIME PRACTICE

- *For all specialties except obstetrics/gynecology and geriatrics:*

Full time is defined as 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site as evidenced by the delineation of duties in the employment contract. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek

- *For obstetrics/ gynecology and geriatrics*

Full-time is defined as 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site. The remaining time may be spent providing clinical services in alternative settings (e.g., hospitals, nursing homes) as directed by the approved site(s), or performing practice-related administrative activities. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek.

#### Part time Practice

- *For all specialties except obstetrics/gynecology and geriatrics:*

Part time is defined as a minimum of 20 hours per week. The 20 hours per week may be compressed into no less than two days per week. Of the 20 hours per week, a majority of time must be spent providing direct patient care at the approved site as evidenced by the delineation of job duties in the employment contract. The Participant will not receive service credit for hours worked over the required 20 hours per week, and excess hours cannot be applied to any other workweek.

- *For obstetrics/gynecology and geriatrics:*

**DISCLAIMER: This information is subject to change without notice. It is the responsibility of the Participant to coordinate with the Joan C. Edwards School of Medicine personnel to determine qualifying service sites.**

Part time is defined as a minimum of 20 hours per week. The 20 hours per week may be compressed into no less than two days per week. Of the 20 hours per week, a majority of the time should be spent providing direct patient care at the approved site as evidenced by the delineation of job duties in the employment contract. The remaining time may be spent providing clinical services in alternative settings (e.g., hospitals, nursing homes) as directed by the approved site(s), or performing practice-related administrative activities. The Participant will not receive service credit for hours worked over the required 20 hours per week, and excess hours cannot be applied to any other workweek.

## **ARTICLE II**

### **OBLIGATIONS OF THE PARTICIPANT**

The Participant agrees to:

- A. Provide written confirmation to the JCESOM of his/her/their acceptance in an accredited primary care internship or residency program. A residency in West Virginia is preferred, but not required.
- B. Complete the course of study and residency training (if applicable) in a reasonable time, not to exceed a maximum of four years for residency training. Residency training is defined as an accredited program of graduate medical education required for board certification in a primary care specialty. Primary care for purposes of this document is defined as family medicine, general internal medicine, obstetrics/gynecology (OB/GYN), psychiatry, general surgery, pediatrics, rural emergency medicine, internal medicine/pediatrics and geriatrics.
- C. Prior to acceptance of a position as a physician, the Participant must submit the Prior Approval of Practice Site Form (Rural Service Program Policy Addendum 7) to JCESOM for approval to practice and receive that approval of a site as defined herein in order to receive credit for fulfillment of the service obligation. Prior to acceptance of a position as a physician, the Participant must submit a copy of the proposed employment contract to JCESOM which includes verification of place of employment, full time or part time status, duties including patient care, and primary care practice. The Participant is required to work with the designated medical school official for the program to determine if the proposed site meets the criteria as defined herein prior to accepting a position as a physician. Participant's completion of one year of full-time service or two years of part time service as defined herein shall be considered as fulfillment of one year of the award or \$25,000.
- D. Secure a current and unrestricted license to practice in West Virginia and maintain that licensure throughout the period of obligation.
- E. Begin practicing primary care in an approved site as defined herein within 90 calendar days after completion of training.
- F. Practice in an approved site for at least one year under the following terms:
  1. Provide full-time clinical coverage in a practice that provides a continuum of care, including arrangements for after hours and acute care;

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2. Accept Medicare, Medicaid and Children's Health Insurance Program (CHIP) assignment.
- G. Submit annual forms (Notification of Residency, Rural Service Program Policy Addendum 5) to the JCESOM to verify progress in training and obtain credit for fulfilling the service obligation.
- H. Notify the JCESOM in writing within two weeks of any change in employment, residency, address, or any other matters that might affect the terms and conditions of this Agreement.
- I. Obtain prior approval from the JCESOM for any changes or transfers in service obligations.

### **ARTICLE III**

#### **BREACH OF AGREEMENT**

If the Participant breaches this Agreement, they shall:

- A. Repay up to 100 percent of the service award of \$25,000 per year, with a maximum award amount of \$50,000, plus simple interest at 5% percent accruing from date the Participant completes or terminates training or is no longer serving as stated in their contract agreement, within sixty (60) days of default under the following terms:
  1. Repayment may be made in one full payment or, with the approval of the JCESOM; repayment may be made over a twenty-four-month period.
  2. If the Participant starts but fails to complete the period of obligated service, a pro rata repayment schedule may be substituted at the discretion of the JCESOM.
  3. Failure to comply in accordance with the repayment schedule will result in the JCESOM actively pursuing collection of the debt. This may include the use of collection agents, reporting the debt to credit bureaus, and other collection procedures.

### **ARTICLE IV**

#### **CANCELLATION, SUSPENSION, AMENDMENT AND WAIVER OF OBLIGATION**

I, the Participant, understand that my service or payment obligation may be canceled, suspended, amended or waived under certain circumstances described below:

1. Should I die during the course of this Agreement, the service or payment obligation will be canceled under this Agreement. To receive cancellation of the service or payment obligation in the event of my death, the executor of my estate should submit an official death certificate to the JCESOM.
2. Should I become partially or permanently disabled suffer chronic illness or experience other undue hardship and unable to fully or partially perform the essential functions of my position as a physician involved in direct patient care, the service or payment obligation may be cancelled suspended, amended or waived under this Agreement. To apply for cancellation, suspension, amendment or waiver of the terms and conditions of this agreement as a result of partially or permanently disabled suffer chronic illness or experience other undue hardship that leaves me unable to fully or partially

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perform the essential functions of my position, I or my representative must apply by submitting written medical evidence of my condition for consideration by the JCESOM.

3. Should I become partially disabled, I may provide written documentation to the JCESOM to request that service or repayment terms be amended.

JCESOM has the final determination of whether the service or payment requirement of this contract may be waived, cancelled, amended or suspended; mere provision of the documents by the Participant as outlined herein do not guarantee waiver, cancellation, amendment or suspension of the obligation.

## **ARTICLE V**

### NOTIFICATIONS

Any notifications required or permitted to be given hereunder shall be in writing and may be given by: Hand delivery and shall be deemed given on the date of delivery; email and shall be deemed given on the date and time the email is sent; or registered or certified mail and shall be deemed given the third calendar day after mailing. All notifications shall be addressed to the parties as follows:

Robert C. Byrd Center for Rural Health, Marshall Medical Center, 1600 Medical Center Drive, Suite 1400, Huntington, WV 25701.

## **ARTICLE VI**

### GOVERNING LAW:

The laws of the State of West Virginia shall govern this Agreement.

## **ARTICLE VII**

### SEVERABILITY:

This invalidity of a provision of this agreement shall not affect the validity of any other provision of this agreement.

## **ARTICLE VIII**

### COMPLETENESS OF AGREEMENT

This writing and addendum constitute the totality of the terms and provisions of this agreement, unless amendments are made in writing hereto pursuant to the terms of this agreement.

## **ARTICLE IX**

### BINDING EFFECT

This agreement shall be binding upon, and inure to the benefit of the parties hereto, their heirs, executors and administrators and permitted successors and assigns.

***DISCLAIMER: This information is subject to change without notice. It is the responsibility of the Participant to coordinate with the Joan C. Edwards School of Medicine personnel to determine qualifying service sites.***

---

Participant Signature

Date

Addendum 3

**PROMISSORY NOTE**

\$25,000

Date: \_\_\_\_\_

\_\_\_\_\_, (the "Participant"), hereby promises to pay to the order of **Joan C. Edwards School of Medicine (JCESOM)**, the principal sum of \$ 25,000 pursuant to the terms and conditions set forth herein and in the "Agreement", attached hereto and made a part hereof.

**PAYMENT.**

Payment shall be made in accordance with the Agreement, attached hereto.

**INTEREST.** Interest shall accrue in accordance with the Agreement, attached hereto.

**PREPAYMENT.** The Participant shall have the right at any time and from time to time to prepay this Note in whole or in part without premium or penalty.

**REMEDIES.** No delay or omission on part of the holder of this Note in exercising any right hereunder shall operate as a waiver of any such right or of any other right of such holder, nor shall any delay, omission or waiver on any one occasion be deemed a bar to or waiver of the same or any other right on any future occasion. The rights and remedies of the JCESOM shall be cumulative and may be pursued singly, successively, or together, in the sole discretion of the JCESOM.

**EVENTS OF ACCELERATION.** The occurrence of any of the following shall constitute an "Event of Acceleration" by Participant under this Note:

- (a) Participant's failure to pay any part of the payments as and when due under this Note; or
- (b) Participant's becoming insolvent or not paying its debts as they become due.

**ACCELERATION.** Upon the occurrence of an Event of Acceleration under this Note, and in addition to any other rights and remedies that JCESOM may have, JCESOM shall have the right, at its sole and exclusive option, to declare this Note immediately due and payable.

Should the JCESOM declare this Note immediately due and payable, the Participant will pay on demand all fees and expenses, including the fees of collections, reasonable attorneys' fees, incurred or paid by the JCESOM in enforcing or collecting any of the obligations of the Participant hereunder. The Participant agrees that all such costs and expenses and all other expenditures by the JCESOM on account hereof, which are not reimbursed by the Participant immediately upon demand, all amounts due under this Note after maturity, and any amounts due hereunder if an Event of Acceleration shall occur hereunder, shall bear interest at the rate of **5%** per annum until such expenditures are repaid or this Note and such amounts as are due are paid to the JCESOM.

**WAIVERS BY PARTICIPANT.** Participant hereby waives protest, presentment, notice of dishonor, and notice of acceleration of maturity and agree to continue to remain bound for the payment of principal, interest and all other sums due under this Note notwithstanding any change or changes by way of release, surrender, exchange, modification or substitution of any security for this Note or by way of any extension or

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extensions of time for the payment of principal and interest; and waives all and every kind of notice of such change or changes and agree that the same may be made without notice or consent of any of them.

**PARTICIPANTS DUTY TO REPORT.** Until this Note is repaid, Participant must notify JCESOM of any change of address, telephone number or employer.

**GOVERNING LAW.** This Note shall be governed by and construed and enforced in accordance with the laws of the State of West Virginia and venue for the resolution of any disputes, claims or causes of action arising from this Note will be in the Circuit Court of Cabell County.

**IN WITNESS WHEREOF,** Participant has executed this Promissory Note as of the day and year first above written.

\_\_\_\_\_  
\_\_\_\_\_, **Participant**

STATE OF WEST VIRGINIA,  
COUNTY OF CABELL, TO-WIT:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_,  
by\_\_\_\_\_.

My commission expires: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
Notary Public

Addendum 4

MEMORANDUM

TAX IMPLICATIONS OF THE MARSHALL UNIVERSITY JOAN C. EDWARDS SCHOOL OF MEDICINE  
RURAL HEALTH SERVICE PROGRAM

The Marshall University Joan C. Edwards School of Medicine provides educational assistance to students in the medical field in exchange for a service commitment in an approved site in West Virginia for an agreed upon period of time following their graduation. The terms of the agreement require any student who fails to fulfill the service agreement to repay the educational assistance in full, plus 5% simple interest. In entering into the agreement, students are required to sign a promissory note before the educational assistance is provided.

Due to the nature of the agreement, the funds provided are considered by the University to be a loan which will be forgiven upon completion of the service agreement. Under Internal Revenue Service guidelines, loan forgiveness in exchange for service is generally considered taxable income to the recipient. However, pursuant to IRS Code 108(f), STUDENT loan forgiveness in exchange for services is an exception to this rule and therefore not treated as taxable income as long as the student who receives the funds adheres to the terms of the promissory note by either:

- Working for the agree upon time period, or
- Repaying the funds provided with interest.

In this situation, the educational assistance being provided is considered by the University as a student loan forgiveness program which is a non-taxable event to the recipient.

Failure by the student to either fulfill the service commitment or to repay the funds with interest will result in a reclassification of the educational loan from a loan to a scholarship. The reclassification will retroactively impact each calendar year in which the student received the funds. Educational assistance provided to a student in the form of gift or aid such as a scholarship is a potentially taxable income to the student. Pursuant to IRCS Code 117, scholarships are potentially taxable to the extent they exceed qualified educational expenses (tuition and fees). Whether or not a scholarship is taxable is dependent upon the student's personal tax situation and the amount of qualified educational expenses the student paid.

**Marshall University cannot provide individual tax advice. This information is provided as general information regarding the educational assistance being provided through the Marshall University Joan C. Edwards School of Medicine and the intent of the University to treat the funds provide as a loan under the loan forgiveness program. We advise all students and or employees to consult with a professional tax preparer with regard to their individual tax situation and the taxability of all educational assistance received. IRS publication 970 *Tax Benefits for Education* is also available at [www.irs.gov](http://www.irs.gov) for more information.**

Information provided to the service program assistance recipient on \_\_\_\_\_  
by \_\_\_\_\_.



Addendum 5

**Rural Health Service Program  
Notification of Residency Form**

I, \_\_\_\_\_, hereby certify and provide notification pursuant to the terms and conditions of the Rural Health Service Program policies and procedures, that I have been accepted into an accredited primary care internship or residency program. (Copy of acceptance letter from the internship/residency program must be attached to this form for the initial year).

The internship/ residency will begin on \_\_\_\_\_ at (place of residency) \_\_\_\_\_ in (city/state) \_\_\_\_\_, and the focus of my residency will be (type of primary care) \_\_\_\_\_.

I understand that I am required to provide annual certification and notification to the Center for Rural Health, Attention: Jennifer Plymale on or before July 1<sup>st</sup> of each year by submitting an updated and current version of this form, or another form as mandated by the Center for Rural Health. Should I have questions about this form or the program, I must notify Jennifer Plymale via email or letter. As per the terms of my agreement, repayment may be deferred for such time as I remain in good standing in my internship/residency program, on the condition that I submit these forms and any other documentation as required by the Center for Rural Health at JCESOM in a timely manner. Failure to maintain good standing in the residency program and/or failure to submit required documentation as required in an accurate and timely manner may adversely affect the deferral of any required repayment.

**REMINDER: As you are considering potential practice sites you must stay in touch with JCESOM prior to making a final decision and prior to signing an employment contract.**

By my signature herein, I indicate that I have read and understood the terms of this document, and that the information that I am providing herein and/or attached hereto, is true, accurate and complete to the best of my knowledge and belief.

---

—  
Signature and date

---

—  
Received and Approved by Center for Rural Health  
Signature and date

---

Addendum 6  
Marshall University Joan C. Edwards School of Medicine  
Rural Health Service Award  
Pre-Approval of Practice Site

**IMPORTANT NOTE – INITIAL STEP IN THE PROCESS IS PRE-APPROVAL**

**Before you begin the process of selecting a potential practice site, it is required that you discuss options with Joan C. Edwards School of Medicine (JCESOM) personnel directly. THE JCESOM personnel will guide you in selecting practice that matches the program criteria.**

**Once you have narrowed down your selection for a practice site, you must attach a copy of a letter of intent or draft proposed employment contract for review by JCESOM personnel before signing a final contract with an employer. Failure to do so may result in your breach of program contractual obligations.**

**Participant Section**

Please complete the following information regarding your proposed practice site in West Virginia, and attach a copy of your draft employment contract or letter of intent to this document and return via email to:

Jennifer Plymale, Director  
Robert C. Byrd Center for Rural Health  
1600 Medical Center Drive, Suite 1400  
Huntington, WV 25701  
[plymale@marshall.edu](mailto:plymale@marshall.edu)

Name and Residency Program: \_\_\_\_\_

Residency Graduation Date: \_\_\_\_\_

Name of proposed Practice Site: \_\_\_\_\_

Address of Proposed Practice Site: \_\_\_\_\_

City/State Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

County: \_\_\_\_\_

If accepted as a site that meets program criteria I plan to begin practicing at this site on the following date: \_\_\_\_\_

*DISCLAIMER: This information is subject to change without notice. It is the responsibility of the **Participant** to coordinate with the Joan C. Edwards School of Medicine personnel to determine qualifying service sites.*

If accepted as a site that meets program criteria, I would be providing full-time clinical coverage in the above practice, which provides a continuum of care, including arrangements for after hours and acute care, and accepts assignment for Medicare and/or Medicaid and the CHIP Program. (See definition below of full time as provided in the award contract.)

FULL TIME PRACTICE

- *For all specialties except obstetrics/gynecology and geriatrics:*

Full time is defined as 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site as evidenced by the delineation of duties in the employment contract. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek.

- *For obstetrics/ gynecology and geriatrics*

Full time is defined as 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site as evidenced by the delineation of duties in the employment contract. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek.

Yes, I am/will be working full time

No, I am not/will not be working full time

If part time, please give details of time you will be working: \_\_\_\_\_

\_\_\_\_\_

If approved as a site that meets program criteria, what type of primary care would you be providing at the practice site?

Emergency Medicine

Family Medicine

Internal Medicine

Pediatrics

OB/GYN

Psychiatry

General surgery

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**If applicable:**

Are there other service obligations you will be completing concurrently with this service obligation?

- Health Sciences Service Program (formerly Health Sciences Scholarship Program)
- Federal Service Loan Program
- Other *(please identify)*:  
\_\_\_\_\_

**CERTIFICATION BY PARTICIPANT:**

I certify that I have read and understood the program policy and contract which contain criteria for acceptable sites for practice for the Rural Service Award and to the best of my knowledge and in good faith, I believe this site to be an acceptable site that meets program criteria.

I certify that the above reported information is correct to the best of my knowledge and accurately reflects activities relating to fulfillment of my service obligation to the Marshall University Rural Health Service Award program.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Participant's Name

\_\_\_\_\_  
Mailing Address/City/State/Zip

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
E-mail

**PRE-APPROVAL OF SITE BY EDUCATIONAL INSTITUTION:**

Based on the information that has been provided to me as of this date, and conditional upon the understanding that:

- The information provided to me is a true and accurate representation from the Participant, and
- That no final approval will be forthcoming until such time as the Participant has submitted both the Prior Approval of Practice Site form and a final contract for an approved site as defined by program policy,

then my signature on this form signifies only a preliminary non-binding determination that the site identified may meet the Rural Service Program policy and contractual criteria and the Participant may continue to pursue discussions with that site. My signature on this document does not

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**guarantee or signify that the site identified herein will be given final approval for service credit under the Rural Health Service Awards Program.**

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Date

Jennifer Plymale, Director  
Robert. C. Byrd Center for Rural Health  
Marshall University Joan C. Edwards School of Medicine  
Printed Name and Title of Official

plymale@marshall.edu  
Email

Addendum 7

**Marshall University Joan C. Edwards School of Medicine  
Rural Health Service Award  
Prior Approval of Practice Site**

Please complete the following information regarding your practice site in West Virginia, attach a copy of your proposed employment contract to this document and return via email to:

Jennifer Plymale, Director  
Robert C. Byrd Center for Rural Health  
1600 Medical Center Drive, Suite 1400  
Huntington, WV 25701  
[plymale@marshall.edu](mailto:plymale@marshall.edu)

Name and Residency Program: \_\_\_\_\_  
Residency Graduation Date: \_\_\_\_\_

Name of Practice Site: \_\_\_\_\_

Address: \_\_\_\_\_

City/State Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

County: \_\_\_\_\_

1. This is an approved site as defined in rural service program policy:  
 Yes  
 No
  
2. I **will begin** practicing at this site on the following date: \_\_\_\_\_
  
3. I will provide full-time clinical coverage in the above practice, which provides a continuum of care, including arrangements for after hours and acute care, and accepts assignment for Medicare and/or Medicaid and the CHIP Program. (See definition below of full time as provided in the award contract.)  
FULL TIME PRACTICE
  - *For all specialties except obstetrics/gynecology and geriatrics:*  
Full time is defined as 32 hours per week. The 32 hours per week may be compressed into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site as evidenced by the delineation of duties in the employment contract. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek.
  
  - *For obstetrics/ gynecology and geriatrics*  
Full-time is defined as 32 hours per week. The 32 hours per week may be compressed

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into no less than four days per week. Of the 32 hours per week, the majority of time should be spent providing direct patient care at the approved site. The remaining time may be spent providing clinical services in alternative settings (e.g., hospitals, nursing homes) as directed by the approved site(s) or performing practice-related administrative activities. The Participant will not receive service credit for hours worked over the required 32 hours per week, and excess hours cannot be applied to any other workweek.

- Yes I will be working full time
- No I will not be working full time

If part time, please give details of time you will be working: \_\_\_\_\_  
\_\_\_\_\_

4. What type of primary care will you be providing at the practice site?

- Emergency Medicine
- Family Medicine
- Internal Medicine
- Pediatrics
- OB/GYN
- Psychiatry
- General surgery

5. **If applicable:**

Are there other service obligations you will be completing concurrently with this service obligation?

- Health Sciences Service Program (formerly Health Sciences Scholarship Program)
- Federal Service Loan Program
- Other (*please identify*): \_\_\_\_\_

**CERTIFICATION:**

I certify that the above reported information is correct to the best of my knowledge and accurately reflects activities relating to fulfillment of my service obligation to the Marshall University Rural Health Service Award program.

\_\_\_\_\_  
Participant's Signature Date

\_\_\_\_\_  
Print or Type Participant's Name

\_\_\_\_\_  
Mailing Address/City/State/Zip

\_\_\_\_\_  
Home Phone E-mail

**CONFIRMATION BY EMPLOYER:** (*To be completed by a representative of the practice, agency or institution where you will be/are employed*).

I have reviewed the above information submitted by \_\_\_\_\_ and, to the best of my knowledge, certify it is accurate and correct.

\_\_\_\_\_  
Agency/Institution Name

**DISCLAIMER:** *This information is subject to change without notice. It is the responsibility of the Participant to coordinate with the Joan C. Edwards School of Medicine personnel to determine qualifying service sites.*

Signature of Official

Date

Printed Name of Official

Title

Phone

Email

**APPROVAL OF SITE BY EDUCATIONAL INSTITUTION:**

Signature of Official

Date

Jennifer Plymale, Director  
Robert. C. Byrd Center for Rural Health  
Marshall University Joan C. Edwards School of Medicine  
Printed Name and Title of Official

plymale@marshall.edu  
Email



**VERIFICATION OF COMPLETION OF OBLIGATION**

**This document should be completed and returned when the physician has completed their service obligation so that the financial repayment obligation may be reviewed for discharge of debt. To be completed if you are currently employed as a physician:**

Number of years of service required by the Rural Health Service Award: \_\_\_\_\_

Dates of employment in a location and practice type that was approved for service obligation:

_____	_____	_____
From	To	
_____	_____	_____
Location of Employment	Type	
_____	_____	_____
City	State	Zip Code

**Verification of Employment** *(Must be signed by the medical director or other representative at employment location)*

I certify that \_\_\_\_\_ was employed at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

_____	_____
Signature	Date
_____	
Title	

***(To be signed by the scholarship recipient)***

I certify that the above information is true and correct, and that I believe and assert in good faith that I have completed the service obligation for the Rural Health Service Award.

_____	_____
Signature of Scholarship Recipient	Date

***(To be signed by Marshall University educational Institution official)***

I have reviewed the certification by that they have completed their service obligation for the Rural Health Service Award and I approve the discharge of any financial obligation for this award.

_____	_____
Signature and date	Title